

Millhouse Primary School & Nursery

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Millhouse
Primary School and Nursery

Headteacher: Mr G Allen

9th September 2020

Dear Parents / Carers,

Drop off and Collection Arrangements

Thank you to all of you who have followed our procedures for dropping off and collecting the children. Your cooperation has meant that all our children have been able to return to school safely and calmly. These arrangements will be in place as they are for at least the next 4 weeks. We will be reviewing them before the half term holiday in October and will let you know of any changes that are made.

We would like to take this opportunity to just remind parents and children of a few things that we have noticed:

- When waiting at the gate, adults must make sure they are socially distancing from each other and that their children are not mixing with children from other classes.
- Please leave the space outside the gate clear. If it is not your child's pick up or drop off time, please wait on the other side of the road or arrive just before your child's times.
- Where possible, only one adult should be accompanying a child. This will minimise the number of people who are around the gates or at the collection points.
- We would also ask that, if possible, dogs are not brought up to the school as they can unintentionally cause a pinch point with everyone wanting to stop and stroke them.
- The playground equipment is not to be used at the end of the day. Please make sure children remain with you in the collection area.
- Once you have collected your child, please leave the grounds immediately so we can let the next class leave. As classes are not allowed to mix, we can't let a class leave until all children and parents from the previous class have gone.
- If you need to speak to the teacher, please ask them to call you once all children have been collected. Again, this is to make sure we can get all children away safely at the end of the day.
- If your child is in Year 5 or 6 and walks home on their own, please remind them that they are not allowed to wait for friends in another class. They must leave by their allocated gate as soon as their class is dismissed.

We thank you again for your continued support and cooperation. It has been lovely seeing all the children return safely and be so enthusiastic about being back at school.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Haken', written in a cursive style.

Mrs J Haken
Deputy Headteacher

Inspiring tomorrow's generation, today.